



CALL-IN REQUEST FORM

Decision reference/minute no.	Agenda item 7 .Cabinet 15/01/14
Date of publication of decision:	16/01/14
Decision taken by:	Cabinet
This form must be returned to the Chief Executive within 7 working days of the decision being published with at least 5 signatures	
Decision called-in:Recommendation a	
(a) To award the Homelessness, Housing Advice and Housing Register contract to Midland Heart for the period 1 st April 2014 – 31 st March 2017, with the option to extend for a further three years on satisfactory performance.	
A call-in should satisfy one or more of the following criteria.	
Which of the following criteria supports the call-in of this decision? (please tick)	
<input type="checkbox"/>	The decision may be contrary to the budget or policy framework set by the Council and the Monitoring Officer has advised accordingly
<input checked="" type="checkbox"/>	The decision is inconsistent with another Council policy
<input type="checkbox"/>	The decision is inconsistent with a previous Overview and Scrutiny recommendation, which has been accepted by the Council or the Cabinet
<input type="checkbox"/>	The decision maker has not taken into account relevant considerations and this can be demonstrated by reference to the documents supporting the decision
<input type="checkbox"/>	The decision maker has failed to consult relevant people or bodies in contravention of defined Council policies or procedures
<input type="checkbox"/>	The decision has or will demonstrate a significant adverse public reaction
<input checked="" type="checkbox"/>	The decision gives rise to significant legal, financial or propriety issues

Please explain how the relevant criteria above are met by this call-in:
 We request that the decision by the cabinet to award the Newcastle Housing Advice Contract to Midland Heart is called in as we wish to challenge that the contract offers the maximum quality of service and value for money

Suggested proposal you would like to be voted on at the call-in meeting (this should be an evidence-based proposal and you should provide evidence to support the proposal)

We request that the procurement for this contract be investigated by the relevant scrutiny committee to ensure that the quality of service is equal to or better than that offered by the current supplier

Members requesting call-in of the decision:

	Name	Signature	Date
1.	DAVID LOARK	<i>[Signature]</i>	24/1/14
2.	Steph Swales	<i>[Signature]</i>	24/1/14
3.	ANN HERTMIS	<i>[Signature]</i>	24/1/14
4.	GILL HEESOM	<i>[Signature]</i>	24/1/14
5.	CHLOE MANCEY	<i>[Signature]</i>	24/1/14
6.	SIMON TAGG	<i>[Signature]</i>	24/1/14

THIS PART OF THE FORM IS TO BE COMPLETED BY THE CHIEF EXECUTIVE OR HIS/HER REPRESENTATIVE

Date and time form received:	24 January 4.00
Form processed by (name):	JULIA CLEARY
Date of publication of decision:	16 th January
Was the call-in request received within 7 working days of publication?	<input checked="" type="radio"/> YES / <input type="radio"/> NO If no reject and inform relevant parties
Are there at least 5 appropriate Members' signatures on the call-in notice?	<input checked="" type="radio"/> YES / <input type="radio"/> NO If no reject and inform relevant parties
Which Overview and Scrutiny Committee will this call-in be referred to?	EC-DEV.

Signature of Chair / Vice-Chair of relevant Overview and Scrutiny Committee		Date:
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The appropriate decision making body, Members requesting call-in, the Monitoring Officer, the Licensing and Democratic Services Manager and the Scrutiny Officer need to be informed of receipt of call-in form.